

SLOUGH BOROUGH COUNCIL

REPORT TO: Slough Wellbeing Board

DATE: 15th May 2013

CONTACT OFFICER: Greg O'Brien, Democratic Services Officer
(For all Enquiries) (01753) 875013

WARD(S): All

PART I

FOR INFORMATION

SLOUGH WELLBEING BOARD GOVERNANCE ARRANGEMENTS

1. **Purpose of Report**

This report sets out the Governance arrangements which now apply for the Board, following its formal inception from 1st April 2013.

2. **Recommendation(s)/Proposed Action**

The Board is requested to note and confirm the Governance arrangements now in place.

3. **The Slough Wellbeing Strategy, the JSNA and the Corporate Plan**

It is a formal responsibility of the Board to prepare and publish the Slough Joint Wellbeing Strategy (SWS) and the Joint Strategic Needs Assessment (JSNA). A properly constituted and effectively run Slough Wellbeing Board is central to discharging this responsibility and ensuring that the vision and objectives of the Strategy are delivered.

4. **Other Implications**

(a) **Financial**

There are no financial implications arising from this report.

(b) **Risk Management**

Risk	Mitigating action	Opportunities
Legal	Ensuring good governance arrangements are in place for the Board; facilitating compliance by members with the Code of Conduct and for disclosures for the Register of Interests.	

Property	None	
Human Rights	None	
Health and Safety	None	
Employment Issues	None	
Equalities Issues	None	
Community Support	None	
Communications	None	
Community Safety	None	
Financial	None	
Timetable for delivery	None	
Project Capacity	None	
Other	None	

(c) Human Rights Act and Other Legal Implications

There are no human rights or other legal implications arising from this report.

5. Supporting Information

During its period of working as a 'shadow' body, the Board has developed terms of reference and a process for the conduct of its business in line with its legal responsibilities and the principles of good governance. The position on various issues is set out below.

Terms of reference

- 5.1 The terms of reference for the Board approved by the Council and updated to take account of Regulations subsequently issued were reported to the meeting of the Board on 25th March 2013. These were approved, subject to some further minor amendments and updates. A revised copy of the terms of reference is attached at Appendix A.

Membership

- 5.2 The confirmed membership of the Board is as follows:

<u>Position</u>	<u>Appointed</u>
Leader of the Council (S)	Cllr Rob Anderson
Cabinet Member for Health and Wellbeing	Cllr James Walsh
Chief Executive, Slough BC	Ruth Bagley
Strategic Director of Wellbeing (S)	Jane Wood
Strategic Director of Public Health for Berkshire (S)	Lise Llewellyn

Slough Clinical Commissioning Group representative (S)	Dr Jim 'O Donnell
Healthwatch (S)	[To be advised]
Local Police Area Commander	Richard Humphrey
Royal Berkshire Fire and Rescue Service representative (NV)	Paul Southern
Local Business representative (NV)	Neil Prior
Voluntary and Community Sector representative	Ramesh Kukar
NHS Commissioning Board	Matthew Tait

(S) = statutory member

(NV) = non-voting member

As Healthwatch is in its infancy, a decision about a permanent representative to the Board is yet to be made. To date, Healthwatch has appointed two Executive Directors: Marianne Storey on behalf of Help and Care and Christine Eborall on behalf of Slough Citizens Advice, one of whom will attend this meeting.

Meetings Procedure

- 5.3 The report to the last meeting set out the programme of meetings for the year, the procedure for issue and publication of the agenda, and the administrative arrangements for the support of the Board. It also noted that the public law notions of pre-determination and bias will apply in the approach of members to decision-taking.

Register of Interests

- 5.4 Following the report to the last meeting, Board members were supplied with a copy of the Council's Ethical Framework document, containing the Code of Conduct and guidance on its application. Compliance with the Code of Conduct by members is an essential element of good governance and voting members have requested to complete and return:
- an undertaking to comply with the Code of Conduct
 - a form for notification of Disclosable Pecuniary Interests
 - a form for notification of non-statutory Pecuniary and Non-Pecuniary Interests

Once these returns have been made, they will be added to the Register of Interests and made available to view on the Council's website.

Scrutiny Function

- 5.5 The work of the Wellbeing Board will now, in addition to that of other health service providers, become subject to local authority scrutiny through the Council's Overview and Scrutiny Committee, either directly or through its Health Scrutiny Panel. However, since the core functions of the Board are not executive functions, they are not subject to call-in. There will need to be a three-way relationship between the Board, the Overview and Scrutiny Committee and local Healthwatch and it is proposed to formulate a protocol to help develop clarity and mutual understanding of the roles and responsibilities of the three elements. It is intended to bring this to the July meeting of the Board.

6. **Comments of Other Committees / Priority Delivery Groups (PDGs)**

There are no comments from other Committees.

7. **Conclusion**

The report sets out the Governance arrangements in place for the information of and confirmation by the Board.

8. **Appendices Attached**

Appendix A: Terms of Reference

9. **Background Papers**

None.